



**THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
Ministry and Employment Unit**

**Record of Ministry Personnel Eligible for
Availability List (MEPS 424 EA)**

This form is used to record and monitor availability of ministry personnel.

Processing/Routing

- *Please print clearly.*
- Ministry personnel completes this form and forwards to the Conference office.
- *Every person who signs this form must keep a copy for his/her own records.*

Part A: Identification of Ministry Personnel

Full name: _____

Address: _____

_____ Postal code: _____

Telephone: Home _____ Office _____

Fax _____ E-mail _____

Type of ministry preferred (solo, team, urban, rural, intentional interim, etc.)

Special skills, needs, interests, limitations

Conferences in which person is willing to serve

Please include my name on the Availability List.

Please send me the Vacancy List.

Signature: _____ Date: _____

Part B: Category of Ministry

- Diaconal Minister
- Diaconal Supply (non-United)*
- Designated Lay Minister*
- Ordained Minister
- Ordained Supply (non-United)*

* *Presbytery appointments only.*

Current/most recent presbytery: _____
Name of presbytery

Attached documents: PR 401 IS PR 402 IS and/or résumé

Part C: Authorization of Release of Information

I authorize the Conference office to release any or all of the information summarized above and attached, to Joint Search Committees or other potential employers, subject to the following limitations:

- None
- Limitations on release: _____

Please include my name and information on the Conference/National Availability Listing.

Please send me the Conference/National Vacancy Listing.

Month/day/year

Signature: Ministry personnel

Printed name: Ministry personnel

Part D: Record of Conference Office Receipt

I have reviewed the information summarized above, and attached documents:

Month/Day/Year

Signature: Appropriate Conference staff

Printed name: Appropriate Conference staff