



**The United Church of Canada
L'Église Unie du Canada**

Ministry Vocations, Ministry and Employment Unit
3250 Bloor St. West, Suite 200, Toronto, ON M8X 2Y4

**Theological School Report
to Presbytery Education and Students Committee
Regarding Candidates for the Order of Ministry
To be filled out annually**

Candidate's name _____

Presbytery _____

How long has this person been a student at the school? _____

How much of the required course of study for ordination/commissioning has been completed?

Number of semester courses enrolled in during this past academic year _____

Does it appear that this student will complete the work of this past academic year? yes no

transcript is enclosed will follow other _____

Please type responses to the following requests for information and include as an attachment. Since the theological school will spend a significant amount of time with a candidate, it is most helpful when the school can provide descriptive and clarifying information about each candidate. We understand this feedback will reflect the views of the faculty as a whole and not only the individual who signs the form. Thank you for your valuable help with the candidacy process.

1. Comment on the student's academic performance.
E.g., outstanding areas, weak areas, conscientious attendance, punctual with assignments
2. Comment on strengths of the student's character and conduct that indicate their suitability for ordered ministry. *E.g., evidence of personal wisdom, personal integrity, capacity to live out the Ethical Standards and Standards of Practice for Ministry Personnel*
3. Comment on any concerns related to the student's character and conduct regarding suitability for ordered ministry. *E.g., lack of capacity to live out the Ethical Standards and Standards of Practice for Ministry Personnel, fidelity to people and tasks, responsible use of power, personal ethics and appropriate boundaries*
4. Does the student demonstrate an ability to think theologically?
 yes no developing Please comment.
5. From the supervised ministry education and/or field placement experiences, are there signs in the student of maturation, suitability, and competence for ordered ministry?
 yes no developing not applicable Please comment.

6. Does the student demonstrate an appreciation for and understanding of the ethos, theology, and polity of The United Church of Canada? *E.g., liturgical choices, attitudes toward the denomination, understanding of oversight and discipline, appropriate use of authority, understanding of their role in relation to governance, engagement in current denomination-shaping issues, demonstration of openness to differing perspectives on the theological spectrum*
- yes no not sure Please comment and offer examples.
7. Given responses to all previous questions, does this student demonstrate suitability and promise for ministry in The United Church of Canada? Please offer an explanation of the choice below.
- yes, without reservation yes, with ongoing formation not at this time no

Final Theological School Report

If the candidate is in their final year please also respond to the following:

Testamur

The above candidate for the Order of Ministry has

- completed the course of studies as prescribed by the General Council and **will** receive the Testamur of The United Church of Canada
- not completed the course of studies as prescribed by the General Council and **will not** receive the Testamur of The United Church of Canada

Recommendation to Presbytery/District/Conference

The faculty of this theological school, in considering the above candidate's suitability and readiness for ordered ministry in The United Church of Canada,

- recommends that the Conference proceed with ordination/commissioning following satisfactory completion of Supervised Ministry Education (SME)
- recommends that the Conference proceed with ordination/commissioning (SME has been completed)
- recommends that the Conference not proceed at this time with ordination/commissioning for the reasons attached to this form. *(If this box is checked, please also send a copy to the Ministry and Employment Unit at the General Council office.)*

Theological School Official	Position
Theological School	Date

Student Signature

(If the student is in a ministry-based program or fulfilling Supervised Ministry Education requirements at a distance from the school, then the school official may indicate this on the signature line below. Instead of signing this form the student will send a signed letter to the school indicating that they have read and been given a copy of the Theological School Report. The school is to include the letter with the form when submitting to presbytery.)

I, the above-named student, sign this Theological School Report indicating that I have read it and have been given a copy by the school. I have appended to this report my own comments and responses, if

any. I authorize the theological school to provide a copy of my current transcript to my home Presbytery Education and Students Committee.

Student

Date

Distribution

The theological school makes copies and distributes as follows by April 30:

- Keep one copy for the school records.*
- Give one copy to the student.*
- Send the original with attachments to the Presbytery Education and Students Committee.*