# United Church of Canada crestCamping Standards: Annual Submission

As part of the accreditation process (section B, standard 8, page 10 of *Camping Standards Manual Revised Edition 2014*), each camp is required to submit the following information annually to the General Council Office of The United Church of Canada in addition to its supervising regional council:

1. Annual Camp Standards Compliance Form
2. current annual report
3. current board member list
4. financial statement
5. camp stats
6. insurance statement for upcoming camping season indicating type and levels of coverage

Where possible, please submit documentation electronically to:

Program Coordinator, Duty of Care and Incorporated Ministries (dutyofcare@united-church.ca)

Hardcopies, if necessary, are to be mailed to:

**Duty of Care Staff
The United Church of Canada
3250 Bloor St. West, Suite 200
Toronto, ON M8X 2Y4**

## Explanations and Definitions

* All information refers to the summer season with regard to camp sessions, numbers, staff, etc.
* # of resource staff: refers to programming-type staff.
* # of support staff: refers to kitchen, maintenance, and office/administrative staff.
* Other staff is staff employed during 2020 for other functions that do not meet one of the above categories―please be specific.
* # of camp sessions: refers to the number of camps offered―i.e., weekly sessions offered.
* Capacity/session: # of campers that could be accommodated.
* # of campers (season total): how many campers participated in total over the summer.

Thank you!

## Camp Stats

**Reporting Year:** **Camp Stats Year:** 2021

**Camp Name:**

**Mailing Address:**

**Current Board Chair:**

We offered a camp program in 2021 \_\_\_ Yes \_\_\_ No

Please include any type of camp where programming was offered, including: online/virtual camp; camp in a box, day camp, family camp, other (describe):

|  |  |  |
| --- | --- | --- |
| **Camp Staff** | **Under 18 yr** | **Over 18 yr** |
|  | **Volunteer** | **Paid** | **Volunteer** | **Paid** |
| # of counsellors |  |  |  |  |
| # of resource staff |  |  |  |  |
| # of support staff |  |  |  |  |
| For the following, please specify the role of staff: |  |  |
| # of staff |  |  |  |  |
| # of staff |  |  |  |  |
| # of staff |  |  |  |  |
| # of staff |  |  |  |  |
|  |  |  |  |  |
| Did you offer a CIT program in 2020? |  Yes |  No |  |
| Was it offered as an online program? |  Yes |  No |  |
|  | **14 yr** | **15 yr** | **16 yr** | **Over 16 yr** |
| # of CITs |  |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Camp Usage** | **# of sessions** | **# of days** | **Capacity/ session** | **# of campers (season total)** | **Fees/day** |
| Camp sessions (traditional camp) |  |  |  |  |  |
| Online |  |  |  |  |  |
| Camp in a box |  |  |  |  |  |
| Other |  |  |  |  |  |
| Other |  |  |  |  |  |
| Other |  |  |  |  |  |
| Other |  |  |  |  |  |

***If Other, please specify what kind of program was offered.***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Facility Use** | Summer | Spring | Fall | Year-round |

***Please indicate when the facility can actually be used, not what occurred in 2021.***

**If you were able to offer rentals, please provide the details below. This would include rental of cabins to board members, families, etc.**

|  |  |
| --- | --- |
| **Rental Type: Description** | **# of Rentals** |
|  |  |
|  |  |
|  |  |
|  |  |