

# The United Church of Canada L'Église Unie du Canada

#### Office of Vocation

3250 Bloor St. West, Suite 200, Toronto, ON M8X 2Y4

## **Supervised Ministry Education Salary Support Grants**

## **Purpose**

Up to \$15,000 per year may be granted to pastoral charges with financial barriers to enable them to increase the number of hours per week of a SME appointment. For example, a pastoral charge that can only afford a half-time salary would use the grant to increase the ministry position to three-quarter time.

Grants will be offered to increase a ministry position to half-time or three-quarter time. Grants will not be offered for full-time positions.

#### Criteria

- If this will be a *solo* ministry position, the pastoral charge must have income and unrestricted reserves below this threshold to apply:
  - o total income (Year Book line 32D) up to \$150,000; and
  - o unrestricted reserves of less than \$37,500.
- If this will be a team ministry position, the pastoral charge must have income and unrestricted reserves below this threshold to apply:
  - o total income (Year Book line 32D) up to \$300,000; and
  - o unrestricted reserves of less than \$37,500.
- If the candidate is in the Atlantic School of Theology Summer Distance program, only years 3 and 4 of the program are considered SME. Grants will not be offered to pastoral charges who have appointed a candidate from this program in years 1 or 2.
- Pastoral charges must provide proof of charitable status.
- Priority on the use of the funds will be given to
  - o pastoral charges in rural and underserved areas; and
  - o pastoral charges with an incumbent minister who wish to provide space in their life together to be a learning site.

#### **Terms of Assistance**

- Successful applicants are guaranteed funding for each year of the SME appointment.
- Pastoral charges need to apply before the start of an appointment to know if the grant is coming and know that the subsequent appointment is financially viable.
- The length of the funding depends on the status of the candidate. The grant will be paid to the
  pastoral charge after the appointment has begun and confirmation of the appointment has been
  submitted to Office of Vocation staff at the General Council Office.

### **Timelines**

Staff review applications regularly.

Pastoral Charge Information  Name of pastoral charge:					
	Stre	et address			
City/Town	Province			Postal code	
Contact person:					
Name			Position		E-mail
Amount requested: \$	per year				
Number of years of funding req	uested:	(1–3 years,	, based on c	andidate's	stream of ministry)
Hours per week of the position	(without support): _		_		
Anticipated hours per week of t	he position (with su	ıpport):			
What kind of ministry position w	vill this SME appoin	tment be?	□ Solo	☐ Team	
If a team position, who is the in	cumbent minister?				
Are you a rural pastoral charge	? 🔲 Yes	□ No			
Is your pastoral charge in an ur	nderserviced area?	☐ Yes	☐ No		
I certify that the information in th	nis application is tru	ıe.			
Signature		Name			Date
Role in pastoral charge					

## Instructions

- 1. This application and accompanying financial statement must be completed by the pastoral charge.
- 2. Attach a copy of a recent financial statement (see simplified form below), details on unrestricted reserves, and proof of charitable status.
- 3. Send the application to:

Candidacypathway@united-church.ca

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## **Simplified Financial Statement**

For January 1, 20	_ to December 31, 20	
Start of year	•	End of year

Income	Expenses			
Local givings	Ministry personnel salaries and benefits			
Rental income	Other salaries and benefits			
Fundraising projects	Property maintenance			
Other (list)	Property – capital improvements			
	Mortgage and debt servicing			
	Program and administration costs			
	Other (list)			
Totallarana	Tital Formania			
Total Income	Total Expenses			
Operating Surplus (Deficit)  Total Income less Total Expenses:				
Total modific less Total Expenses.				
Assets	Liabilities			
Property (list)	Debts (list)			
Funds in trust (list)				
Total Assets	Total Liabilities			

*Note:* For trust funds that include restrictions on how the monies may be disbursed, please include a list of the terms and restrictions. Attach separate pages as necessary.

Please attach proof of charitable status.