



**The United Church of Canada
L'Église Unie du Canada
Ministry and Employment Unit**

Interim Ministry Appointment (PR 452)

A: CONFIRMATION OF STANDING AS INTERIM MINISTER

Name of ministry personnel	
Conference approving initial Interim Ministry status	
Year of initial Interim Ministry status	

The Conference Interim Ministry Committee has received and reviewed the most recent report on the effectiveness of the Interim Minister and has recommended them for subsequent appointment as an Interim Minister effective _____ (mm/dd/yy).

Date (mm/dd/yy) Signature or motion ref no. Printed name Title/position

B: CONTRIBUTION TO INTERIM MINISTRY SABBATICAL LEAVE FUND

The pastoral charge that is party to this appointment hereby agrees to provide a cheque payable to the Interim Ministry Sabbatical Leave Fund of The United Church of Canada in an amount equivalent to two weeks' comprehensive salary and benefits (or salary plus fair rental value of the manse as applicable) and the employer's costs. This is to be calculated for each year of interim service, or prorated for service of less than a year (established by the Executive of the General Council, motion 2008-11-15-329). The payment(s) will be remitted to the Financial Assistance Committee of the Ministry and Employment Unit of the General Council Office no later than January 31 of each year following the year in which the interim ministry appointment began. This agreement must be signed by the chair of the governing body and/or the treasurer.

Date (mm/dd/yy) Signature Printed name Title/position

C: ADDITIONAL TERMS OF INTERIM MINISTRY APPOINTMENT

1. The pastoral charge agrees to appoint five to seven members to an Interim Ministry Transition Committee.
2. The presbytery/district agrees to appoint two members to an Interim Ministry Transition Committee.
3. The Interim Minister will not apply for settlement or call to a succeeding pastoral relationship based on a change of ministry personnel status or declaration by the presbytery/district of a vacancy in the pastoral charge.
4. The goals for the Interim Ministry will be completed by the Interim Ministry Transition Committee in consultation with the Interim Minister and presented to the pastoral charge for approval; preliminary goals are attached to this form.

This form sets out the obligations of the covenantal parties under *The Manual*, current version, and under the laws of the applicable province/territory. The parties of this Interim Ministry appointment agree to abide by the policies and guidelines of The United Church of Canada relating to Interim Ministry.