



**THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
Ministry and Employment Unit
Discontinued Service List (Disciplinary):
Order of Ministry (PR 445 DSL)**

This form must be used by a presbytery/district when requesting that the name of a member of the Order of Ministry be added to the Discontinued Service List (Disciplinary).

Please see *The Manual*, current version, Sections 033(a) and (b), 075(k)(v), 314(d)(iii), and 427.2.

Processing/Routing:

- *Please print clearly.*
- Presbytery/district completes Parts A and B and forwards to Conference executive secretary.
- Conference executive secretary completes Part C and forwards to Ministry and Employment Unit of the General Council Office, with copies to the presbytery/district and minister.
- *Every person who signs this form must keep a copy for his/her own records.*

Part A: Identification of minister

Minister's name: _____

Category of ministry: Ordained Minister Diaconal Minister

Home address: _____
 Post office box/street address City Province Postal code

Telephone: _____
 Home Office

 _____ _____ E-mail
 Fax

Current presbytery/district: _____

Part B: Presbytery/district recommendation

_____ Presbytery/District recommends that
_____ be placed on the Discontinued
Name of minister
Service List (Disciplinary). Documentation of the relevant discipline or oversight action is as follows, or attached.

Month/day/year Signature: Authorized presbytery/district officer Printed name: Authorized presbytery/district officer

Part C: Conference action

_____ Conference has made a decision to list
Name of Conference

_____ on the Discontinued Service List (Disciplinary).
Name of minister

Documentation, as listed, on the formal process upon which this action was based, is attached.

Copies of this record have been circulated to the Ministry and Employment Unit, presbytery/district, and the person in accordance with the policies and practices of The United Church of Canada.

Month/day/year

Signature: Conference executive secretary

Printed name: Conference executive secretary