



**THE UNITED CHURCH OF CANADA
L'ÉGLISE UNIE DU CANADA
Ministry and Employment Unit**

**Record of Ministry Personnel
Eligible for Availability List (PR 424 EA)**

This form must be used to record and monitor availability of members of the Order of Ministry and recognized Designated Lay Ministers.

Processing/Routing:

- *Please print clearly.*
- *Ministry personnel completes this form and forwards to the Conference office.*
- *Every person who signs this form must keep a copy for his/her own records.*

Part A: Identification of ministry personnel

Name: _____

Home address: _____
Post office box/street address City Province Postal code

Telephone: _____
Home Office

Fax E-mail

Type of ministry preferred (solo, team, urban, rural, intentional interim, etc.):

Special skills, needs, interests, limitations:

Conferences in which I am willing to serve:

Part B: Ministry personnel type

Diaconal Minister

Ordained Minister

Diaconal Supply (non-United)*

Ordained Supply (non-United) *

Designated Lay Minister*

* Presbytery appointments only.

Current/most recent presbytery/district: _____
Name of presbytery/district

Attached documents: PR 401 IS Ministry Personnel Information Sheet
 PR 402 IS Ministry Personnel Information Sheet and/or resumé

Part C: Authorization of release of information

I authorize the Conference office to release any or all of the information summarized above and attached to Joint Search Committees, or search committees from presbytery-accountable ministries or presbytery-recognized ministries, subject to the following limitations:

None

Limitations on release: _____

Please include my name and information on the Conference/National Availability Listing.

Please send me the Conference/National Vacancy Listing.

Month/day/year

Signature: Ministry personnel

Printed name: Ministry personnel

Part D: Record of Conference office receipt

I have reviewed the information summarized above, and the attached documents:

PR 401 IS Ministry Personnel Information Sheet

PR 402 IS Ministry Personnel Information Sheet and/or resumé

Month/Day/Year

Signature: Appropriate Conference staff

Printed name: Appropriate Conference staff