



**The United Church of Canada  
L'Église Unie du Canada**

**Ministry Vocations, Human Resources Unit**  
3250 Bloor St. West, Suite 300, Toronto, ON M8X 2Y4

**Annual Theological School Report  
to Presbytery/District Education and Students Committee  
Regarding Candidates for the Order of Ministry**

Student's name \_\_\_\_\_

Presbytery/district \_\_\_\_\_

Level/semester being completed     Entering year     Returning year     Internship     Final year

Number of semester courses enrolled in during this past academic year \_\_\_\_\_

Does it appear that this student will complete the work of this past academic year?     yes     no

transcript is enclosed     will follow     other \_\_\_\_\_

**Purpose of This Report**

The theological school shall report annually to the Candidate and to the Presbytery, soon after the end of the school year, concerning the Candidate's academic standing and involvement in the life of the school community, and expressing the judgement of the school faculty as to whether the Candidate should be continued as a Candidate. (*The Manual*, section 024(c))

Since the theological school will spend more time with a candidate than a presbytery/district, it is most helpful when the school can provide descriptive and clarifying information about each candidate. We understand this feedback will reflect the views of the faculty as a whole and not only the individual who signs the form.

*Please respond to the following requests for information on a separate attached sheet (typed or computer printed). Thank you for your valuable help with the candidacy process.*

1. Comment on the student's academic performance.  
*E.g., outstanding areas, weak areas, conscientious attendance, punctual with assignments*
2. Comment on strengths of the student's character and conduct that indicate his/her suitability for ordered ministry.  
*E.g., evidence of personal wisdom, personal integrity*
3. Are there emerging concerns about the student's character and conduct regarding suitability for ordered ministry?  
*E.g., fidelity to people and tasks, relationships, responsible use of power, personal ethics*  
 yes     no    If yes, please comment.
4. Does the student demonstrate an ability to think theologically?  
 yes     no     developing    Please comment.

5. From the supervised ministry education and/or field placement experiences, are there signs in the student of maturation, suitability, and competence for ordered ministry?  
 yes     no     developing     not applicable    Please comment.
6. Does the student demonstrate that she/he identifies with the ethos and polity of The United Church of Canada?  
 yes     no     not sure    If not yes, please comment.
7. Given responses to all previous questions, does this student demonstrate suitability for ministry in The United Church of Canada?  
 yes     no    If no, please explain.

|                             |          |
|-----------------------------|----------|
| Theological School Official | Position |
| Theological School          | Date     |

### Student Signature

I, the above-named student, sign this Annual School Report indicating that I have read it and have been given a copy by the school. I hereby authorize the theological school to provide a copy of my current transcript to my home Presbytery/District Education and Students Committee.

|         |      |
|---------|------|
| Student | Date |
|---------|------|

### **Distribution**

- Keep one copy for the school records.*
- Give one copy to the student.*
- Send the original by a school authority and the student to the Presbytery/District Education and Students Committee.*

**Please forward to Presbytery/District Education and Students Committee by April 30 or as requested by the Presbytery/District Committee.**