

Text of the Question— 2011 Statistical and Information Forms

These are the questions which appear in the **2011 Statistical and Information Forms**. A copy of these forms, together with the 2011 Instruction Booklet and a cover letter, was sent to each pastoral charge between January 10-14, 2012. You may download these questions to assist you in preparing your answers.

For the official response from your pastoral charge, **please use the forms which have been mailed to you**. If you have not received the forms by January 26, 2012, please contact the Information and Statistics Coordinator (Phone: 1-800-268-3781, ext. 2031; E-mail: tbroadhu@united-church.ca).

Section 1

1. Number of Congregations (Preaching Places)
2. Number of Church (Sunday) Schools
3. Number of Candidates in Training for the Order of Ministry
5. Number of households under pastoral care (member and adherent)
7. Number of adult baptisms 12 years of age and over (*include number in Question 12 below*)
8. Number of child baptisms under 12 years of age
9. Number of marriages
10. Number of funerals and memorial services
11. Total Confirmed Membership, Dec. 31, 2010
12. Members received by Profession of Faith (Confirmation) (*including those in Question 7, above*)
 - (a) Under age 18
 - (b) Age 18 or Older
13. Members received by Certificate of Transfer or otherwise
14. Members removed by death
15. Members removed by
 - (a) Certificate of Transfer
 - (b) Otherwise
16. Total Confirmed Membership, Resident and Non-Resident, Dec. 31, 2011
17. Total Non-Resident Membership included in Question 16
- 18 (a) Number of identifiable givers to local expenses
- 18 (b) Number of financially supporting households represented by the number of givers in 18 (a)
19. Number of identifiable givers to the Mission and Service Fund
21. Average weekly attendance at Sunday services, Oct. and Nov., 2011

Section 2

Section 2 asks you to confirm or correct pre-printed information concerning Pastoral Charge Ministry Personnel, and also to provide name and address information for selected Pastoral Charge Officers.

Section 3

In Section 3, you are also asked to provide name and address information for United Church Women (UCW) Presidents and Presidents of other women's groups.

Section 4

- 25 (a) Replacement value of all Church buildings and contents on Pastoral Charge (if destroyed by fire)
- 25 (b) Replacement value of Manse(s) and other Church buildings and contents on Pastoral Charge not included in 25 (a) (if destroyed by fire)
- 25 (c) Total property insurance coverage carried on all Church building(s), Manse(s), all other Church buildings and contents on Pastoral Charge
- 25 (d) Total property insurance premium paid in 2011
- 25 (e) Total value of insured property losses incurred during 2011
- 26 (a) Minimum Limit of liability insurance carried for third party bodily injury / property damage by any Church on the Pastoral Charge
- 26 (b) Total liability insurance premium paid in 2011
- 26 (c) Total value of liability losses or incidents which occurred in 2011
- 26 (d) Total paid by Church or Pastoral Charge (or by insurer, if known) for bodily injury / property damage in 2011
- 27 (a) Real Estate / Resale “Market Value” of property other than the site of the Church or Manse (e.g., vacant lots)
- 27 (b) Real Estate / Resale “Market Value” of Manse(s), furnishings, and sites owned by Pastoral Charge
- 27 (c) Real Estate / Resale “Market Value” of Church land sites on the Pastoral Charge (excluding Manse)
- 28. Total value of local investment holdings – endowments, bequests, Memorial funds, capital funds, etc. held by Pastoral Charge, its Preaching Places, and all organizations (including the U.C.W.)
- 29. Total Indebtedness in loans, mortgages, debentures, etc. at Dec. 31, 2011
- 30. Total number of bequests & other estate gifts received directly by the Pastoral Charge, its Preaching Places, & all organizations in 2011
- 31. Total value of bequests & other estate gifts received directly by the Pastoral Charge, its Preaching Places, & all organizations in 2011

Section 5

A. Selected Receipts for 2011 (Please see Instruction Book, Worksheet B, Page 17)

- 1. Total givings for operation of the Pastoral Charge, its Preaching Places, and for the Mission and Service Fund. (Do not include amounts reported in questions A.2 to A.6)
- 2. Total raised by U.C.W. for all purposes
- 3. Total raised by other Pastoral Charge and Preaching Place organizations, sources and means for all purposes (e.g., 'fundraisers')
- 4. Total raised by bequests received, rental income, property sales, investment interest, transfer from trustee or reserve funds
- 5. Congregational givings for local capital or building funds
- 6. Amount of loans received during year (Do NOT include Mission Support Grants)

Section 5 (continued)

B. Selected Expenses for 2011 (Please see Instruction Book, Worksheet B, Page 18)

1. Paid out by Charge and Preaching Places for all United Church financial appeals. (Do not include remittance to the M & S Fund)
2. Paid out by Charge and Preaching Places for all other charitable purposes
3. Operational costs of Pastoral Charge, its Preaching Places and all organizations (do NOT include capital expenses, salaries, housing, or travel expenses)
4. Paid out for salaries of all non-Ministry Personnel (Secretaries, Organist, Custodians)
5. (a) Base salary paid to one Minister or supply
(b) Housing allowance paid to one Minister or supply
6. (a) Base salary paid to all other professional Ministry Personnel
(b) Housing allowance paid to other professional Ministry Personnel
7. Travel expenses paid to all Ministry Personnel
8. Paid out for local capital improvements, purchase of property
9. Paid out against loan principal, interest, and other debt charges

Section 6

Congregational Mission and Faith Development

Please complete using numeric figures, 1 digit per box, with blank (unused) boxes to the left

Church (Sunday) School (Please note: the total numbers should not be less than the averages)

Total Persons in Age Groups:

1. Nursery / Kindergarten (ages 3-5)
2. Primary / Juniors (ages 6-11)
3. Intermediate / Seniors (ages 12-18)
4. Adults (age 18 and over)
5. Teachers and Officers

Average Number Attending Per Sunday:

6. Nursery / Kindergarten (ages 3-5)
7. Primary / Juniors (ages 6-11)
8. Intermediate / Seniors (ages 12-18)
9. Adults (age 18 and over)
10. Teachers and Officers

11. Number of Children in Pre-Nursery/Cradle Roll (under 3 years)

Membership in Groups (including leaders)

Please estimate the number of members in all Church-sponsored groups or programs for each specific age group. A person in two or more groups should be counted for each group. The counts for Questions 12-16 should not include the Church School, which has been counted in the previous section. Please also exclude Men's or Women's Groups from the count in Question 16, since they are reported in Questions 18-21. (Note: VBS stands for Vacation Bible School.)

12. Primary (5-8 yrs) (eg, Messengers, Beavers, Brownies, Choir, VBS, & other groups)
13. Junior (9-11 yrs) (eg, Explorers, Cubs, Guides, Choir, VBS, & other groups)
14. Intermediate (12-14 yrs) (eg, C.G.I.T., Pathfinders, Choir, VBS, & other groups)
15. Senior Youth (15-17 yrs) (Senior C.G.I.T., Confirmation classes, & other groups)
16. Adult Groups (18 yrs. & over) (eg, Choir, spirituality, Bible study, outreach, an any other adult groups, excluding men's only or women's only groups)
17. Total Group Membership (please add Questions 12-16 and enter a total figure)

Men's or Women's Groups (including leaders)

- 18. UCW (Only)
- 19. Other women's groups
- 20. AOTS (only)
- 21. Other men's groups

Adherents

- 22. Please estimate the number of *adherents*, including children and youth, who regularly participate in the life of the Pastoral Charge, but who are not included in membership figures reported in Section 1, Question 16.

SUPPLEMENTARY QUESTIONS FOR 2011

- 23. Does your pastoral charge, or one of the congregations, have a **cemetery property** associated with it? Yes _____ No _____

- 24. If yes, is it managed by
a. Church trustees _____ b. Church board/council _____ c. Separate board _____

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- 25. As we work to being a more welcoming church, many churches have taken steps to be more accessible.

Please indicate the **assistive measures** you currently have in place (check all that apply):

- a. Elevator _____ b. Vertical lift _____
- c. Stair chair lift _____ d. Accessible washroom(s) _____
- e. Assistive hearing device _____ f. TTD/TTY _____
- g. Other (please specify) _____

- 26. Despite accessibility measures that have been implemented, are there still areas of the church building(s) that are inaccessible to those with a disability? Yes _____ No _____

(The following question is only for pastoral charges in the Conference of Manitoba & NW Ontario.)

- 27. Number of Identifiable Givers in 2011 (giving a minimum of \$200 annually) to local expenses. _____