



**The United Church of Canada  
L'Église Unie du Canada**

**Ministry Vocations  
Ministry and Employment Unit**

3250 Bloor St. West, Suite 300, Toronto, ON M8X 2Y4

## Application for Admission to the Shorter Course

### Individual's Contact Information

\_\_\_\_\_  
First name Middle Last name

\_\_\_\_\_  
Address City

\_\_\_\_\_  
Province Postal code Home phone

\_\_\_\_\_  
E-mail Other phone

1. Date received as a Candidate \_\_\_\_\_ by \_\_\_\_\_  
\_\_\_\_\_ Presbytery/District

2. *The Manual*, section 723(e), requires the equivalent of at least one year-long course to have been completed within two years prior to this application.

The date of my last university course: \_\_\_\_\_

I hereby submit my application to be considered by the Presbytery/District Education and Students Committee and by the Ministry and Employment Unit. I have attached my responses to the following questions to this form.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*Please read all these questions before starting to respond. Use a computer to type your answers, and then attach them to this sheet.*

3. Attach a résumé outlining the following areas:
- educational background (beginning with high school)
  - work history (with dates); describe the work performed
  - involvement in church activities (congregational, presbytery/district, Conference, General Council)
  - involvement in community activities
  - hobbies, sports, interests

4. Identify at least three people you feel best exemplify the work of ordained ministry. State why you have chosen each person (*approximately 200–300 words for each*).
5. The normal course of study for ordination in the United Church includes at least a B.A. (or equivalent) and a Master's degree in theology. Identify
  - a. how your life experience can compensate for an undergraduate degree
  - b. any financial and family circumstances that lead you to request an exception to this normal course of study
6. Attach any current transcripts of courses from a recognized university that you want to count toward your one-year of study (10 semester courses). You should be aware that these courses may not count toward your theological study, and it is recommended that they do not include courses in theology or biblical studies. The recommended courses are psychology, sociology, philosophy, history, and English.
7. Attach letters of reference from two members of the Order of Ministry (not members of your family) answering the question of why you should be admitted to the Shorter Course Program.
8. Add any further information you wish to provide the presbytery/district and the Ministry and Employment Unit.

**Distribution**

- Keep a copy for your records.*
- Send the original to the Presbytery/District Education and Students Committee.*
- The Presbytery/District Education and Students Committee completes SC 212 and forwards it with this form to the Ministry and Vocations Unit.*