



**The United Church of Canada**  
**L'Église Unie du Canada**  
**Ministry and Employment Unit**  
 3250 Bloor St. West, Suite 300  
 Toronto, ON M8X 2Y4

**Conference Action re: Suitability of Applicant for Admission or Ordained/Diaconal Appointment**

**Name of Applicant** \_\_\_\_\_

**Part 1: Action of Conference Interview Board**

This is to certify that on \_\_\_\_\_ the Conference Interview Board conducted an initial interview of the above applicant, and does hereby

- recommend* her/him as a suitable applicant for admission  
 *not recommend* her/him as a suitable applicant for admission  
 *recommend* her/him as a suitable applicant for ordained/diaconal appointment  
 *not recommend* her/him as a suitable applicant for ordained/diaconal appointment

*Note: The Conference Interview Board should attach a detailed **confidential** report outlining the board's findings and reasons for its recommendations.*

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Chair of Conference Interview Board Month/Day/Year

**Distribution**

- Original and attachments to Conference Executive  
 Copy with attachments for Conference Interview Board files

**Part 2: Action of Conference Executive**

The Executive of \_\_\_\_\_ Conference, having considered the recommendation and report of the Conference Interview Board, does by formal resolution on \_\_\_\_\_  
 Day/Month/Year

- confirm* suitability as an applicant for admission  
 *not confirm* suitability as an applicant for admission  
 *confirm* eligibility for ordained/diaconal appointment  
 *not confirm* eligibility for ordained/diaconal appointment

Signed \_\_\_\_\_ Date \_\_\_\_\_  
 Conference Executive Secretary Month/Day/Year

**Distribution**

- Original and attachments to Admissions, Ministry and Employment Unit  
 Copy to Conference personnel minister  
 Copy to Conference Interview Board

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