



The United Church of Canada
L'Église Unie du Canada
Ministry and Employment Unit
 3250 Bloor St. West, Suite 300
 Toronto, ON M8X 2Y4

**Application for Admission to the Order of Ministry
 or Ordained/Diaconal Supply**

Family Name _____ Given Names _____

Address _____

_____ Postal Code _____

Home Phone (____) _____ Work Phone (____) _____

E-mail _____ Fax Number (____) _____

Choose one:

- I hereby make application to be considered for admission to the Order of Ministry of The United Church of Canada as a
- Diaconal Minister
 - Ordained Minister
- I hereby make application to be considered for an appointment for one year to a United Church ministry position. I understand that if I wish to continue this appointment beyond one year, I must enter into the admission process of the United Church.

I am currently a minister in good and regular standing in _____
 Name of present denomination

Please note: You must maintain good standing in your current denomination throughout the whole admission process. A letter of good standing will be requested on a yearly basis.

Have you ever been under disciplinary action by your denomination or by any professional organization, or have you ever had a criminal conviction? Yes No *If yes, please attach a brief description of the issue.*

 Signature

 Month/day/year

Please read and consider the following statement:

Jesus Christ came into the world to be the servant of God and all people. As servant Lord, Jesus calls his Church to a ministry of worship, witness, and reconciliation. In baptism we were received as members of his Church and at confirmation we committed ourselves to its ministry. In order that this ministry of the whole Church may be fulfilled, God has given the ordained ministry of Word, Sacrament, and Pastoral Care, and the diaconal ministry of Education, Service, and Pastoral Care. It is the responsibility of the Church to seek, train, and set apart those whom God calls so to serve. *Basis of Union 11.3*

The use, retention and disclosure of personal information collected from this form is done in compliance with privacy legislation including, but not limited to, the *Personal Information Protection and Electronic Documents Act (2000, c.5)*.

I hereby make the following declarations, by witness of my signature below:

1. Along with men and women who are commissioned and ordained to the Order of Ministry of The United Church of Canada, I am able to respond affirmatively to the following questions:
 - a. Do you believe in God: Father, Son, and Holy Spirit, and do you commit yourself anew to God?
 - b. *(if ordained)* Do you believe that God is calling you to the ordained ministry of Word, Sacrament, and Pastoral Care, and do you accept this call?

or

 - (if commissioned)* Do you believe that God is calling you to the diaconal ministry of Education, Service, and Pastoral Care, and do you accept this call?
 - c. Are you willing to exercise your ministry in accordance with the scriptures, in continuity with the faith of the church, and subject to the oversight and discipline of The United Church of Canada?
2. I am in essential agreement with the doctrine and polity of The United Church of Canada as set forth in the Basis of Union, and I accept these as in substance faithful to the teaching of Holy Scriptures.
3. I am willing to conform to the polity as outlined in the Basis of Union and the bylaws as found in *The Manual*.
4. I am willing to exercise my ministry subject to the authority and discipline of the presbytery/district and to participate fully in the process of supervision and evaluation while under appointment.

Signature

Month/day/year

Please type your answers to the following questions on separate sheets:

1. Attach a resumé outlining your
 - a. educational background (list educational institutions, degrees, and dates)
 - b. work history (with dates)
 - c. involvement in church activities
 - d. involvement in community activities
 - e. hobbies, sports, interests
2. What are your reasons for desiring to serve in The United Church of Canada?
3. Briefly describe your role and function in your current or most recent ministry position.
4. Is your current denomination a member of the World Council of Churches or National Council of Churches? Describe the ecumenical relationships and understandings of your current denomination.
5. From your perspective, what does the denomination in which you exercise your ministry define as the authority of ordained or diaconal ministers? What are the expectations and roles for members of the Order of Ministry?
6. How do you anticipate your work in The United Church of Canada being similar to or different from ministry in your present denomination?
7. What excites you about the possibility of being in ministry in The United Church of Canada? What concerns do you have about entering a new context for ministry?

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8. What questions do you have about ministry in The United Church of Canada?
9. Describe briefly what is essential to you in Christian faith and theology.
10. Provide the names, current positions, complete addresses, and phone numbers of four individuals in the following categories who have known you for at least two years:
 - a. one colleague in ministry
 - b. one lay person from your most recent position or appointment
 - c. one judicatory representative (may be the same as the person in question 11)
 - d. one member of the Order of Ministry in The United Church of Canada (if possible)

Please inform your references that the Ministry and Employment Unit will contact them with specific questions.

11. Provide the name, position, address, and phone number of the individual in your current denomination who has the authority to provide the United Church with the following:
 - a. indication that you are *currently* in good standing
 - b. a record of your service within the denomination
12.
 - a. Attach a current vulnerable sector (level 2) police records check to this application.
 - b. Do you currently have a criminal record? If yes, state the nature and disposition of the offence.
 - c. Have substantiated complaints of ministerial misconduct ever been brought against you? If yes, provide details of the complaint, its disposition, and any follow-up.
13. You will need to provide proof of your ordination or commissioning, normally by copy of your certificate that has been notarized as being a true copy. The certificate should indicate the date of ordination or commissioning and whose authority conducted it. Is your certificate attached to this application, or will it be forwarded at a later date?
14. You are required to contact the educational institutions that granted you an undergraduate degree and theological degree(s) and request that they send original copies of your transcripts directly to the Ministry and Employment Unit. Provide the names and addresses of the educational institutions you have contacted.
15. You will need to make contact with a Conference Interview Board of The United Church of Canada to initiate interviews regarding suitability to serve within the United Church. Provide the name of the Conference you will be contacting. If you indicate that you are not sure at this time, your material will be forwarded to the appropriate Conference upon your request at a later time.

Make a copy of this form and the attachments for yourself and send the original to:

Admissions
Ministry and Employment Unit
The United Church of Canada
3250 Bloor St. West, Suite 300
Toronto, ON M8X 2Y4

Please inform the Ministry and Employment Unit of changes to your contact information.